

COTTONWOOD LANDING TOWNHOME HOWEOWNER ASSOC.

1512 Grand Ave., Suite 109
Glenwood Springs, CO 81601
(970) 945-7266
Board of Directors Meeting

Held at 2522 Woodberry Dr
Glenwood Springs, CO 81601

March 4, 2019
6:30 p.m.

PRESENT: George Fuller – Board Member
Mary Wiener – Board Member
Luba Kohn – Board Member
Pat Helling – Board Member
Sheryl Doll – Board Member
Justin Windholz – Crystal Property Management

A Board of Directors meeting for Cottonwood Landing Townhome Homeowners Association was held at 2522 Woodberry Dr, Glenwood Springs, CO 81601. The meeting was called to order at 6:30 pm. A quorum of the Board was established.

Financial Reports

- The Board reviewed and discussed the financial reports from February 2019. A motion was made to approve the reports. The motion was seconded and approved.
- The Board asked Crystal Property Management to look into a Vanguard Money Market fund.

Meeting Minutes

- The Board reviewed the meeting minutes from the January 2019 regular Board meeting. A motion was made to approve the minutes with two corrections. The motion was seconded and approved.

Old Business

- The Board discussed the roof replacement project for building A. The contractor is scheduled to begin in March. The contract will be sent out for review.
- The Board asked that the irrigation issue, rock wall repair and utility box repair be kept on the agenda until the spring to ensure that several repairs are made as soon as weather permits.
- The dog waste can and signs will be installed in the spring when the ground is not frozen.
- Justin Windholz reported that a gutter repair at 2584 was completed.
- The Board discussed two community events: an Easter egg hunt and a summer barbeque. Both will be planned by community members.
- Justin Windholz reported that the lift station repairs were complete and we are now waiting for bids to replace the pumps. The bids will be reviewed when they are available.

- Justin Windholz advised that he is seeking bids to replace the asphalt near buildings C,D and E. The bids will be reviewed when they are available.

New Business

- The Board discussed an informal request to add a lower deck at a unit as well as a staircase through the common area. The Board advised that both requests would be considered with a formal submittal.
- The Board discussed an error with the Association's reserve account where one signer was removed and the statement preferences were changed. Mary Wiener apologized for the error and agreed to work with Edward Jones to get the error fixed so that George Fuller is also a signer.
- The next Board meeting was scheduled for April 8, 2019. It will be a walk around meeting starting at 5:30pm

With no further business the meeting was adjourned at 8:30 pm.

Respectfully,

Justin Windholz