

SUNSET RIDGE HOMEOWNERS ASSOCIATION
BOARD MEETING
1512 Grand Ave., Suite 109
Glenwood Springs, CO 81601
(970) 945-7266

April 19, 2007 – 4:00 p.m.

Present	Brenda Scrimsher – Board	James Griffin – Board
	Chris Mecham – Board	Terri Knob, CPM

The Board meeting for the Sunset Ridge Homeowner Association was held on Thursday, April 19, 2007, at 4:00 p.m. at the office of Crystal Property, located at 1512 Grand Ave., Suite 109, Glenwood Springs, CO 81601.

1. Policies and Procedures: The new Colorado statutes require each HOA to have in place policies and procedures. Terri handed out a sample from another HOA. The Board will review and get revisions to Brenda who in turn will give them to Terri for a draft. After these procedures are adopted by the Board, copies will be mailed out to all homeowners.
2. Web Site: Terri from Crystal Property is meeting with a web site design person on Monday. Will get back with details to the Board after the meeting.
3. Walk Around: The Board will do an on site walk around with the maintenance company sometime after May 15th (after the sprinklers have been turned on).

With no further business, the meeting was adjourned.

Respectfully submitted,
Terri Knob