

COTTONWOOD LANDING TOWNHOME HOWEOWNER ASSOC.

1512 Grand Ave., Suite 109
Glenwood Springs, CO 81601
(970) 945-7266
Board of Directors Meeting

Held on-site (2562 Woodberry)
Glenwood Springs, CO 81601

May 7, 2013
6:30 p.m.

PRESENT: George Fuller –Board
Pat Helling – Board
Jared Walter – Board
Sheryl Doll – Owner
Sarah Windholz – Crystal Property Management

A Board of Directors meeting for Cottonwood Landing Townhome Homeowners Association was held at 2562 Woodberry Dr., Glenwood Springs, CO 81601. The meeting was called to order at 6:31 pm. A quorum of the Board was established.

- Current Financials
 - The April 2013 financial reports were reviewed. A motion was made to approve the financial reports for April 2013. The motion was seconded and approved.
- Previous Meeting Minutes
 - The meeting minutes from April 2013 were reviewed. A motion was made to approve the minutes. The motion was seconded and approved.
- Old Business
 - Audit
 - Pending bids
 - Facebook
 - Updates to the Cottonwood Landing Facebook page will occur once summer pictures are taken of the property.
- New Business
 - Landscaping Walk Through – this was canceled due to weather
 - Tree Maintenance:
 - A proposal by Earth-Wise Horticultural, Inc. was reviewed. A motion was made to approve items #3, #4, #5, #7, #8 as made. The motion was seconded and approved.
 - The Board agreed to review and discuss items #1, #2 & #6 during a rescheduled walk around.
 - Asphalt Repairs

- A scope of work and proposal was reviewed. The Board required additional details be added to the bid prior to consideration by the Board.
- Concrete Repairs
 - Bids will be discussed further at the next Board of Directors Meeting.
- Comcast
 - There is a line next to the parking lot that they need to properly install.
- Owner Violation of Rules & Regulations were discussed and noted. Crystal Property Management will send notices.
- The Board scheduled Monday, May 20th @ 9:00 am for the spring walk around.
- The June Board of Directors Meeting is canceled due to Board availability.
- The next Board meeting will be scheduled for July 2nd at 6:30 pm.

With no further business the meeting was adjourned at 7:35 pm.

Respectfully,

Sarah Windholz